

2025 IECQ HSPM TECHNICAL TRAINING WORKSHOP – (IECQ QC 080000:2017)

Hazardous Substances Process Management (IECQ HSPM)

12 to 16 May 2025 – Region Shenzhen, China
(5-Day workshops + Plus 1-Day for prerequisite on-line training)

Workshop ID: TWSHH20

Workshop Participants Limited to 30

IEC Quality Assessment System, IECQ



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2025 IECQ Technical Training Workshop

This workshop consists of **five sessions**:


- The first **two days** (on ‘Global Legislation’) are **remote**.
- The remaining **three days** (on ‘HSPM Auditing’) are **in person**.

Attendance Requirements

- Participants must attend **all five sessions**.
- Participants must complete the **IECQ online pre-workshop e-learning modules** before the training begins.
- **Deadline for completing e-learning modules: 8 May 2025**

2-Day Remote Online ‘Global Legislation’ Training with a tutor


Workshop Schedule

 **Time Zone:** Beijing Central Time (BJT/CST)


- **Monday, 12 May 2025** – 8:00 AM - 5:30 PM
(Workshop starts at 8:30 AM sharp)
- **Tuesday, 13 May 2025** – 9:00 AM - 5:30 PM
(Includes a 1-hour lunch break)

Online Platform:

- The training platform will be active **30 minutes before the start time**.
- **Microsoft Teams** is the primary platform, but alternatives may be used based on regional requirements.

 **Instructor:** Hai-yen WANG

 **Workshop Language:** Mandarin

 **Exam Format:** Bilingual (English/Simplified Chinese)



IECQ Hazardous Substance Process Management Technical Training Workshop – Hybrid

3-Day In-person HSPM auditing training with a tutor

Location:

SGS-CSTC Standards Technical Services Co. Ltd. (Shenzhen Affiliate)

No. 4, Jianghao Industrial Park, No 430, Jihu Road, Bantian, Longgang District, Shenzhen, China, 518129


(坂田吉湖路 430 号江浩工业园 4 号 中国深圳市龙岗区, 518129)

Workshop Schedule

- **Wednesday, 14 May 2025 – 8:30 AM - 5:30 PM**
(Workshop starts at 8:40 AM sharp)
- **Thursday, 15 May 2025 – 9:00 AM - 5:30 PM**
(Includes a 1-hour lunch break)
- **Friday, 16 May 2025 – 9:00 AM - 5:30 PM**
(Includes a 1-hour lunch break)

 **Instructor:** Tim LEE

 **Workshop Language:** Mandarin

 **Exam Format:** Bilingual (English/Simplified Chinese)

◆ Host Contact:

 Suzy Wang | suzy.wang@sgs.com |  +86 755 2532 8888-8889, +86 137 9449 0727

 Cici Zheng | szssc.admin@sgs.com |  +86 755 2532 8888-8889

 **For logistical or site access questions only.**

◆ IECQ Contact:

 Donna Croft | info@iecq.org & donna.croft@iecq.org

 Steve Allan | steve.allan@iec-conformity.org



IECQ Hazardous Substance Process Management Technical Training Workshop – Hybrid

Registration & Fees

✦ **Registration Deadline: 28 April 2025**

Submit registrations to: Donna Croft (info@iecq.org & cc donna.croft@iecq.org)

Fee: CHF 900 per participant

- The fee is based on a **minimum of 10 participants**. If fewer register, the fee may be adjusted or the workshop postponed.
- Due to the high demand for IECQ Training Workshops and the limited number of available seats, registrations and payments must be finalized before the closing dates to secure a place.
- The fee covers attendance and an IECQ Certificate of Attendance.
- **Fees are non-refundable**, but a credit may be considered for extraordinary circumstances.

✦ **Important Notes:**

- All registered participants will receive an **online learning catalogue** containing **4 mandatory modules**.
- These modules must be completed **by 8 May 2025**

For whom is this workshop designed?

This training is tailored for professionals involved in the IECQ Hazardous Substance Process Management Scheme. Participants should possess a comprehensive understanding of electrotechnical component products and their respective supply chains, as they are utilized within general industries.

Suitable participants include:

IECQ CB Resources, including:

- Sales & Contract Administration
- Internal Auditors (ISO 9001:2015 competence)
- External Auditors (ISO 9001:2015 Auditor/Lead Auditor competence)
- Industry Experts
- IECQ CB Technical Reviewers / Decision Makers

Who Can Attend?

This training is **only available** to **IECQ CB Resources**, including resources of **applicant IECQ CB's**.

◆ **Definition of IECQ CB Resources:**

Individuals whose primary/principal occupation is as a resource for an IECQ Certification Body (CB).

Note: Possible **Exception (Case-by-Case Basis):** An IECQ CB customer/client resource may be considered **only if sponsored and put forward by an IECQ CB**. Such cases will be reviewed individually before approval with priority given to IECQ CB resources.



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✓ Proof of IECQ CB Affiliation Required: (where a registration is not directly from or through an IECQ CB headquarters)

- Participants must provide a **signed letter from an IECQ CB (on official letterhead)** confirming their status as an IECQ CB Resource.

✓ Final Achievement:

Participants who **successfully complete the exams** will receive an **IECQ HSPM Training Certificate**, registered in the **IECQ Online Training Certificate System**, relevant to their competence.

Preparation Requirements

Pre-Class Assignments (To be Completed Before 8 May 2025)

✦ Mandatory E-Learning Modules:

- 1) **IECQ CA System - An Introduction** (Q-M30-U01, *informative*)
- 2) **IECQ HSPM - An Introduction** (Q-M35-U01, *informative*)
- 3) **IECQ General Rules & Procedures - What to Know** (Q-M31-U01, *includes a short exam*)
- 4) **IECQ HSPM Test Methods** (Q-M34-U62321, *includes a short exam*)

✦ Recommended Reading (Before Training Starts):

- **ISO 9001:2015** (Risk-based thinking & process-based auditing)
- **ISO/IEC 17025** (Basic knowledge)
- **IECQ QC 080000:2017 Ed.4** (Basic knowledge)
- **IECQ 03-5 IECQ HSPM Scheme Rules of Procedure**

What You Need for the Workshop

✦ Technology Requirements:

- **Laptop or Tablet** with a stable internet connection.
- **Reliable access to:**
 - **<https://iecq.onlinetests.app/>** (For quizzes & exams)
 - **<https://iframe.dacast.com/>** or **<https://player.vimeo.com/>** (For training videos)
- **Microsoft Teams or Zoom** (Individual login links will be provided)
- **Two screens are recommended:**
 - One screen for following the tutor's presentation and taking quizzes/exams.
 - One screen for reference materials.



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✦ Training Materials:

- A link to the **training materials folder** will be provided before the workshop.
- Participants should **download**:
- **IECQ QC 080000:2017 Ed.4** (Personal use)
- **IECQ HSPM Training Workshop Handbooks** (Quick reference)

✦ Qualification Requirements:

To receive an **IECQ HSPM Lead Auditor Certificate**, participants must provide:

- 1) Proof of ISO 9001:2015 Auditor Qualification (before or on Day 1).
- 2) **Active participation** in workshop discussions and exercises.

Workshop Etiquette & Participation

✦ During Training Sessions:

- ✓ **Stay focused** – Be alert and actively participate.
- ✓ **Turn off mobile phones** (except during breaks).
- ✓ **Engage in discussions** – Be prepared to share insights.
- ✓ **Submit feedback** via the provided forms.

✦ Exams & Quizzes:

- Final exams are held on Day 2 and Day 5.
- **Online quizzes and exams** will be conducted via unique email links.
- Ensure access to your registered email.

✦ Copyright © Notice:

- IECQ endorsed training materials are copyright © protected.
- Reproduction or unauthorized use is strictly prohibited.

Final Reminder

- ✓ Register before 28 April 2025
- ✓ Complete online modules by 8 May 2025
- ✓ Prepare necessary documents
- ✓ Be ready to participate actively



IECQ Hazardous Substance Process Management Technical Training Workshop – Hybrid

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IECQ 5-Day HSPM Technical Training Workshop Registration Form:

Please forward registrations to Donna Croft info@iecq.org and cc donna.croft@iecq.org

Please complete using English only

Workshop Location: **Hybrid/ SGS Shenzhen**

Dates: 12 ~ 16 May 2025

Participant(s) from IECQ CB's

Workshop ID: **TWSHH20**

IECQ CB Name:			
IECQ CB Address:			
IECQ CB Contact Person:			IECQ CB Contact E-Mail:
Participant(s)			
Title Mr., Ms.	Family Name	Given Name(s)	E-Mail:

Please select a payment method:

☐ **IECQ CB Members** Please invoice in CHF including a wire transfer fee to IECQ CB as detailed above

☐ **IECQ CB Resources paying directly** Please invoice in CHF and provide a Payment Service link so I can pay by using one of the international cards accepted.

Types of International Cards accepted Visa, MasterCard, American Express, PayPal, JCB and ChinaUnionPay.

Registrations are not refundable.



IECQ Hazardous Substance Process Management Technical Training Workshop – Hybrid

IECQ HSPM Training Workshop will be run over 5-days + Plus 1-day of e-Learning (before the workshop commences). | IECQ HSPM 培训研讨会将持续 5 天 + 外加 1 天的在线学习（在研讨会开始之前）。

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IECQ HSPM Pre-workshop e-Learning Module - Knowledge and Understanding. | IECQ HSPM 研讨会前电子学习模块 - 知识和理解。

Time	On-Line e-Learning Topics
50 Minute Tutorial	IECQ Conformity Assessment System – An Introduction IECQ 合格评定系统 - 简介 (Q-M30-U01, knowledge)
100 Minute Tutorial 60 Minute Exam	IECQ General Rules & Procedures – What to know in IECQ 03-1 IECQ 通用规则和程序 – IECQ 03-1 中的知识点 (Q-M31-U01, includes Exam)
15 Minute Tutorial	IECQ HSPM Scheme – An introduction IECQ HSPM 方案 – 简介 (Q-M35-U01, knowledge)
80 Minute Tutorial 45 Minute Exam	An Introduction and Overview IEC 62321 Series – Test Methods for Determination of Certain Substances in Electrotechnical Products IEC 62321 系列简介和概述 – 测定电工产品中某些物质的试验方法 (Q-M35-U62321, includes Exam)
Estimated Required Time	You will need approximately 5.75 hours to complete this module. NOTE: All video materials shall be reviewed in full (subtitles are available if spoken language not in Mandarin). There is a minimum time requirement. This requirement is tracked and contributes to the overall score. 您将需要大约 5.75 小时来完成此模块。 注意：所有视频材料都应完整审查（如果口语不是普通话，则可以使用字幕）。 有最短时间要求。此要求会被跟踪并计入总分。



IECQ Hazardous Substance Process Management Technical Training Workshop – Hybrid

IECQ HSPM Auditor / Resource Training Agenda Days 1 ~ 5

IECQ HSPM 审核员/资源 培训议程第 1 ~ 5 天

Time (Day 1) Time Zone	IECQ Hazardous Substance Process Management Topics Remotely Deployed – (MS Teams)	
8:00 to 8:30 BJT 8:00 to 8:30 CST 10:00 to 10:30 AEST	IECQ HSPM Workshop Remote Platform Open for connection and platform overview. IECQ HSPM 研讨会远程平台开放用于连接和平台概述。	
8:30 to 9:00 BJT 8:30 to 9:00 CST 10:30 to 11:00 AEST	IECQ HSPM Workshop Introduction and Objectives + Recap on prerequisite e-Training modules IECQ HSPM 研讨会介绍和目标 + 对必备电子培训模块的回顾	
9:00 to 10:40 BJT 9:00 to 10:30 CST 11:00 to 12:30 AEST	Q-M35-U10	European Legislation – EU RoHS 欧洲立法 - 欧盟 RoHS
10:40 to 10:50 BJT 10:40 to 10:50 CST 12:40 to 12:50 AEST	Session Break 休息时间	[10 minutes]
10:50 to 11:00 BJT 10:50 to 11:00 CST 12:50 to 13:00 AEST	Session Quiz / Exercises	‘European Legislation’ 欧洲立法 Class Exercises 1, EU RoHS 课堂练习 1, 欧盟 RoHS 2
11:00 to 11:45 BJT 11:00 to 11:45 CST 13:00 to 13:45 AEST	Q-M35-U11	European Legislation – EU WEEE 欧洲立法 - 欧盟 WEEE
11:45 to 12:15 BJT 11:45 to 12:15 CST 13:45 to 14:15 AEST	Session Quiz / Exercises	‘European Legislation’ 欧洲立法 Class Exercises 2, EU WEEE 课堂练习 2, 欧盟 WEEE Class Exercises 3, EU RoHS 课堂练习 3, 欧盟 RoHS Class Exercises 4, EU RoHS & WEEE 课堂练习 4, 欧盟 RoHS & WEEE
12:15 to 13:15 BJT 12:15 to 13:15 CST 14:15 to 15:15 AEST	Session Break 休息时间	[60 minutes]
13:15 to 13:55 BJT 13:15 to 13:55 CST 15:15 to 15:55 AEST	Session Quiz / Exercises	‘European Legislation’ 欧洲立法 Class Exercises 5, EU RoHS & WEEE 课堂练习 5, 欧盟 RoHS & WEEE Class Exercises 6, EU RoHS 课堂练习 6, 欧盟 RoHS Class Exercises 7, EU Directives 课堂练习 7, 欧盟指令 Class Exercises 8, EU Directives 课堂练习 8, 欧盟指令
13:55 to 14:30 BJT 13:55 to 14:30 CST 15:55 to 16:30 AEST	Q-M35-U12	European Legislation – EU Packaging Directive 欧洲立法 - 欧盟包装指令
14:30 to 14:50 BJT 14:30 to 14:50 CST 16:30 to 16:50 AEST	Session Quiz / Exercises	‘European Legislation’ 欧洲立法 Class Exercises 9, EU Packaging Directive 课堂练习 9, 欧盟 包装指令 Class Exercises 10, EU Packaging Directive 课堂练习 10, 欧盟 包装指令 Class Exercises 11, EU Packaging Directive 课堂练习 11, 欧盟 包装指令



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14:50 to 15:15 BJT 14:50 to 15:15 CST 16:50 to 17:15 AEST	Q-M35-U13	'Legislation' HSPM – Halogen Control “立法”HSPM – 卤素控制
15:15 to 15:25 BJT 15:15 to 15:25 CST 17:15 to 17:25 AEST	Session Break 休息时间	[10 minutes]
15:25 to 15:35 BJT 15:25 to 15:35 CST 17:25 to 17:35 AEST	Session Quiz / Exercises	'Legislation' HSPM “立法” HSPM Class Exercises 12, Halogen Control 课堂练习 12, 卤素管控
15:35 to 17:10 BJT 15:35 to 17:10 CST 17:35 to 19:10 AEST	Q-M35-U14	European Legislation – EU REACH Regulation 欧洲立法 - 欧盟 REACH 法规
17:10 to 17:30 BJT 17:10 to 17:30 CST 19:10 to 19:30 AEST	Session Quiz / Exercises	'European Legislation' 欧洲立法 Class Exercises 13, EU REACH Regulation 课堂练习 13, 欧盟 REACH 法规 Class Exercises 14, EU REACH Regulation 课堂练习 14, 欧盟 REACH 法规
Time (Day 2) Time Zone	IECQ Hazardous Substance Process Management Topics Remotely Deployed – (MS Teams)	
9:00 to 9:30 BJT 9:00 to 9:30 CST 11:00 to 11:30 AEST	Q-M35-U20	Other Global Legislation – Japan RoHS, J-MOSS, Korean RoHS 其他全球法规 - 日本 RoHS, J-MOSS, 韩国 RoHS
9:30 to 10:10 BJT 9:30 to 10:10 CST 11:30 to 12:10 AEST	Q-M35-U21	Other Global Legislation – China RoHS 2 其他全球法规 - 中国 RoHS 2
10:10 to 10:25 BJT 10:10 to 10:25 CST 12:10 to 12:25 AEST	Session Quiz / Exercises	'Other Global Legislation' 其他全球立法 Class Exercises 15, China RoHS 2 课堂练习 15, 中国 RoHS 2
10:25 to 10:35 BJT 10:25 to 10:35 CST 12:25 to 12:35 AEST	Session Break 休息时间	[10 minutes]
10:35 to 11:15 BJT 10:35 to 11:15 CST 12:35 to 12:15 AEST	Q-M35-U23	Other Global Legislation – Introduction of California Proposition 65 其他全球立法 – 加州 65 号提案的介绍
11:15 to 11:20 BJT 11:15 to 11:20 CST 13:15 to 13:20 AEST	Session Quiz / Exercises	'Other Global Legislation' 其他全球立法 Class Exercises 16, California Proposition 65 课堂练习 16, 加州 65 号提案
11:20 to 11:25 BJT 11:20 to 11:25 CST 13:20 to 13:25 AEST	Q-M35-U30	Customer Specified Requirements – (Where to find, keep updated) 客户指定的要求 – (在哪里可以找到, 保持更新)
11:25 to 12:00 BJT 11:25 to 12:00 CST 13:25 to 14:00 AEST	Q-M35-U32	Customer Specified Requirements – Sony 客户指定要求 – 索尼



IECQ Hazardous Substance Process Management Technical Training Workshop – Hybrid

12:00 to 13:00 BJT 12:00 to 13:00 CST 14:00 to 15:00 AEST	Session Break 休息时间	[60 minutes]
13:00 to 13:15 BJT 13:00 to 13:15 CST 15:00 to 15:15 AEST	Session Quiz / Exercises	‘Customer Specified Requirements’ 客户指定的要求 Class Exercises 17, Sony 课堂练习 17, 索尼
13:15 to 13:55 BJT 13:15 to 13:55 CST 15:15 to 15:55 AEST	Q-M35-U31	Customer Specified Requirements – Apple 客户指定要求 – 苹果
13:55 to 14:25 BJT 13:55 to 14:25 CST 15:55 to 16:25 AEST	Session Quiz / Exercises	‘Customer Specified Requirements’ 客户指定的要求 Class Exercises 18, Apple 课堂练习 18, 苹果
14:25 to 14:45 BJT 14:25 to 14:45 CST 16:25 to 16:45 AEST	Q-M35-U15	Recall Case Sharing 召回案例分享
14:45 to 15:20 BJT 14:45 to 15:20 CST 16:45 to 17:20 AEST	Legislation	Additional Guidance, Re-Cap & Questions 额外的指导、重述和问题
15:20 to 15:30 BJT 15:20 to 15:30 CST 17:20 to 17:30 AEST	Session Break 休息时间	[10 minutes]
15:30 to 17:30 BJT 15:30 to 17:30 CST 17:30 to 19:30 AEST	Exam Time 考试时间	Legislation Knowledge Exam (2.0 hours) 立法知识考试 (2.0 小时)
Time (Day 3) Time Zone	IECQ Hazardous Substance Process Management Topics Face-to-Face - Shenzhen	
8:40 to 9:10 BJT 8:40 to 9:10 CST 10:40 to 11:10 AEST	IECQ HSPM Workshop Introduction and Objectives + Workshop Legislation Re-Cap and Q&A IECQ HSPM 研讨会介绍和目标 + 研讨会立法重新上限和问答	
9:10 to 9:45 BJT 9:10 to 9:45 CST 11:10 to 11:45 AEST	How to demonstrate compliance with regulations “Due Diligence” 如何证明遵守法规 “尽职调查”	
9:45 to 10:30 BJT 9:45 to 10:30 CST 11:45 to 12:30 AEST	IECQ QC 080000	Clause 1, Scope 条款 1, 范围 Subclause 1.1, General 子条款 1.1, 一般 Subclause 1.2, Application 子条款 1.2, 应用 Clause 2, Normative References 条款 2, 规范性参考文献 Clause 3, Term and Definitions 条款 3, 术语和定义
10:30 to 10:40 BJT 10:30 to 10:40 CST 12:30 to 12:40 AEST	Session Break 休息时间	[10 minutes]
10:40 to 11:00 BJT 10:40 to 11:00 CST 12:40 to 13:00 AEST	Session Quiz / Exercises	‘IECQ QC 080000’ IECQ HSPM Scheme ‘IECQ QC 080000’ IECQ HSPM 方案 Class Quiz 1, Legal Compliance 课堂测验 1, 法律合规性 Class Quiz 2, Subclause 1.2 Application 课堂测验 2, 子条款 1.2, 应用 Class Quiz 3, Clause 2 Normative References 课堂测验 3, 条款 2, 规范性参考文献



IECQ Hazardous Substance Process Management Technical Training Workshop – Hybrid

11:00 to 12:15 BJT 11:00 to 12:15 CST 13:00 to 12:15 AEST	IECQ QC 080000 Clause 4, Context of the Organization 条款 4, 组织环境 Subclause 4.1, Understanding the organization and its context 子条款 4.1, 理解组织及其环境 Class Example 4.1 类示例 4.1 Subclause 4.2, Understanding the needs and expectations of interested parties 子条款 4.2, 理解相关方的需求和期望 Class Example 4.2 类示例 4.2 Subclause 4.3, Determining the scope of the HSPM system 子条款 4.3, 确定 HSPM 体系的范围 Subclause 4.4, HSPM system and its processes 子条款 4.4, HSPM 体系及其过程
12:15 to 13:15 BJT 12:15 to 13:15 CST 14:15 to 15:15 AEST	Session Break 休息时间 [60 minutes]
13:15 to 13:35 BJT 13:15 to 13:35 CST 15:15 to 15:35 AEST	Session Quiz / Exercises ‘IECQ QC 080000’ IECQ HSPM Scheme ‘IECQ QC 080000’ IECQ HSPM 方案 Class Quiz 4, Clause 4.1 Organization and its Context 课堂测验 4, 组织环境 Class Quiz 5, Clause 4.1 Context of Products 课堂测验 5, 产品上下文 Class Quiz 6, Clause 4.1 HSF Requirements 课堂测验 6, HSF 要求
13:35 to 13:55 BJT 13:35 to 13:55 CST 15:35 to 15:55 AEST	IECQ QC 080000 Clause 5, Leadership 条款 5, 领导作用 Subclause 5.1, Leadership and commitment 子条款 5.1, 领导作用和承诺 Subclause 5.2, HSF Policy 子条款 5.2, HSF 方针 Subclause 5.3, Organizational roles, responsibilities and authorities 子条款 5.3, 组织的岗位、职责和权限
13:55 to 14:10 BJT 13:55 to 14:10 CST 15:55 to 16:10 AEST	Session Quiz / Exercises ‘IECQ QC 080000’ IECQ HSPM Scheme ‘IECQ QC 080000’ IECQ HSPM 方案 Class Quiz 7, Clause 5.3 Roles and Responsibilities 课堂测验 7, 角色和职责 Class Quiz 8, Clause 5.2 HSF Policy Communication 课堂测验 8, HSF 政策沟通
14:10 to 15:15 BJT 14:10 to 15:15 CST 16:10 to 17:15 AEST	IECQ QC 080000 Clause 6, Planning 条款 6, 策划 Subclause 6.1, Actions to address risks and opportunities 子条款 6.1, 应对风险和机遇的措施 Class Example 6.1 类示例 6.1 Subclause 6.2, HSF objectives and planning to achieve them 子条款 6.2, HSF 目标及其实现的策划 Subclause 6.3, Planning of changes 子条款 6.3, 变更的策划
15:15 to 15:25 BJT 15:15 to 15:25 CST 17:15 to 17:25 AEST	Session Break 休息时间 [10 minutes]
15:25 to 15:40 BJT 15:25 to 15:40 CST 17:25 to 17:40 AEST	Session Quiz / Exercises ‘IECQ QC 080000’ IECQ HSPM Scheme ‘IECQ QC 080000’ IECQ HSPM 方案 Class Quiz 9, Clause 6.1.2 Organization NOTE 课堂测验 9, 组织‘注’ Class Quiz 10, Clause 6.2.1 Objectives 课堂测验 10, 目标
15:40 to 16:00 BJT 15:40 to 16:00 CST 17:40 to 18:00 AEST	Session Quiz / Exercises ‘IECQ QC 080000’ IECQ HSPM Scheme ‘IECQ QC 080000’ IECQ HSPM 方案 Class Quiz 11, Clause 6.3 Planning Changes 课堂测验 11, 规划变更 Class Exercise 1, NCR - Risk Analysis 课堂练习 1, NCR - 风险分析
16:00 to 16:30 BJT 16:00 to 16:30 CST 18:00 to 18:30 AEST	IECQ QC 080000 Clause 7, Support 条款 7, 支持 Subclause 7.1, Resources 子条款 7.1, 资源
16:30 to 16:45 BJT 16:30 to 16:45 CST 18:30 to 18:45 AEST	Session Quiz / Exercises ‘IECQ QC 080000’ IECQ HSPM Scheme ‘IECQ QC 080000’ IECQ HSPM 方案 Class Quiz 12, Clause 7.1.5 Monitoring and Measuring Equipment 课堂测验 12, 监测和测量设备



IECQ Hazardous Substance Process Management Technical Training Workshop – Hybrid

16:45 to 17:00 BJT 16:45 to 17:00 CST 18:45 to 19:00 AEST	IECQ QC 080000	Clause 7, Support 条款 7, 支持 Subclause 7.2, Competence 子条款 7.2, 能力
17:00 to 17:30 BJT 17:00 to 17:30 CST 19:00 to 19:30 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme 'IECQ QC 080000' IECQ HSPM 方案 Class Exercise 2, NCR - XRF Operator 课堂练习 2, NCR - XRF 操作员 Class Exercise 3, NCR - Technical Files 课堂练习 3, NCR - 技术文件
Time (Day 4) Time Zone	IECQ Hazardous Substance Process Management Topics Face-to-Face - Shenzhen	
9:00 to 9:10 BJT 9:00 to 9:10 CST 11:00 to 11:10 AEST	IECQ QC 080000	Clause 7, Support 条款 7, 支持 Subclause 7.3, Awareness 子条款 7.3, 意识
9:10 to 9:25 BJT 9:10 to 9:25 CST 11:10 to 11:25 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme 'IECQ QC 080000' IECQ HSPM 方案 Class Quiz 13, Clause 7.3 Awareness 课堂测验 13, 意识
9:25 to 9:35 BJT 9:25 to 9:35 CST 11:25 to 11:35 AEST	IECQ QC 080000	Clause 7, Support 条款 7, 支持 Subclause 7.4, Communication 子条款 7.4, 沟通
9:35 to 9:40 BJT 9:35 to 9:40 CST 11:35 to 11:40 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme 'IECQ QC 080000' IECQ HSPM 方案 Class Quiz 14, Clause 7.4 Internal & External Communications 课堂测验 14, 内部和外部沟通
9:40 to 9:50 BJT 9:40 to 9:50 CST 11:40 to 11:50 AEST	IECQ QC 080000	Clause 7, Support 条款 7, 支持 Subclause 7.5, Documentation information 子条款 7.5, 成文信息
9:50 to 10:30 BJT 9:50 to 10:30 CST 11:50 to 12:30 AEST	IECQ QC 080000	Clause 8, Operation 条款 8, 运行 Subclause 8.1, Operational planning and control 子条款 8.1, 运行的策划和控制 Class Example 8.1 类示例 8.1
10:30 to 10:40 BJT 10:30 to 10:40 CST 12:30 to 12:40 AEST	Session Break 休息时间	[10 minutes]
10:40 to 11:00 BJT 10:40 to 11:00 CST 12:40 to 13:00 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme 'IECQ QC 080000' IECQ HSPM 方案 Class Exercise 4, NCR - Operational Planning and Control 课堂练习 4, NCR - 运行的策划和控制 Class Exercise 5, NCR - XRF Testing Equipment 课堂练习 5, NCR - XRF 测试设备
11:00 to 11:20 BJT 11:00 to 11:20 CST 13:00 to 13:20 AEST	IECQ QC 080000	Clause 8, Operation 条款 8, 运行 Subclause 8.2, HSF requirements for products and services 子条款 8.2, 产品和服务的 HSF 要求
11:20 to 11:40 BJT 11:20 to 11:40 CST 13:20 to 13:40 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme 'IECQ QC 080000' IECQ HSPM 方案 Class Quiz 15, Clause 8.2.2 Determining HSF requirements for products and services 课堂测验 15, 产品和服务 HSF 要求的确定 Class Exercise 6, NCR - Not Latest Version of RoHS Directive 课堂练习 6, NCR - 不是最新版本的 RoHS 指令



IECQ Hazardous Substance Process Management Technical Training Workshop – Hybrid

11:40 to 12:15 BJT 11:40 to 12:15 CST 13:40 to 14:15 AEST	IECQ QC 080000	Clause 8, Operation 条款 8, 运行 Subclause 8.3, Design and development of products and services 子条款 8.3, 产品和服务的设计和开发 Subclause 8.3.1 General 子条款 8.3.1, 总则 Subclause 8.3.2 Design and development planning 子条款 8.3.2, 设计和开发策划 Subclause 8.3.3 Design and development inputs 子条款 8.3.3, 设计和开发输入 Class Example 8.3.3 类示例 8.3.3
12:15 to 13:15 BJT 12:15 to 13:15 CST 14:15 to 15:15 AEST	Session Break	[60 minutes] 休息时间
13:15 to 14:00 BJT 13:15 to 14:00 CST 15:15 to 16:00 AEST	IECQ QC 080000	Clause 8, Operation 条款 8, 运行 Subclause 8.3, Design and development of products and services 子条款 8.3, 产品和服务的设计和开发 Subclause 8.3.4 Design and development controls 子条款 8.3.4, 设计和开发控制 Subclause 8.3.5 Design and development outputs 子条款 8.3.5, 设计和开发输出 Subclause 8.3.6 Design and development changes 子条款 8.3.6, 设计和开发更改 Class Example 8.3.4 类示例 8.3.4
14:00 to 14:15 BJT 14:00 to 14:15 CST 16:00 to 16:15 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme 'IECQ QC 080000' IECQ HSPM 方案 Class Quiz 16, Clause 8.3.4 Design & Development Control 课堂测验 16, 设计和开发控制
14:15 to 15:00 BJT 14:15 to 15:00 CST 16:15 to 17:00 AEST	IECQ QC 080000	Clause 8, Operation 条款 8, 运行 Subclause 8.4, Control of externally provided processes, products and services 子条款 8.4, 外部提供的过程、产品和服务的控制 Class Example 8.4 类示例 8.4
15:00 to 15:15 BJT 15:00 to 15:15 CST 17:00 to 17:15 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme 'IECQ QC 080000' IECQ HSPM 方案 Class Exercise 7, NCR - Information for External Providers 课堂练习 7, NCR - “为”外部提供者的信息
15:15 to 15:25 BJT 15:15 to 15:25 CST 17:15 to 17:25 AEST	Session Break	[10 minutes] 休息时间
15:25 to 16:55 BJT 15:25 to 16:55 CST 17:25 to 18:55 AEST	IECQ QC 080000	Clause 8, Operation 条款 8, 运行 Subclause 8.5, Production and service provision 子条款 8.5, 生产和服务提供 Class Example 8.5.1 类示例 8.5.1
16:55 to 17:10 BJT 16:55 to 17:10 CST 18:55 to 19:10 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme 'IECQ QC 080000' IECQ HSPM 方案 Class Exercise 8, NCR - Identification and Traceability 课堂练习 8, NCR - 标识和可追溯性
17:10 to 17:15 BJT 17:10 to 17:15 CST 19:10 to 19:15 AEST	IECQ QC 080000	Clause 8, Operation 条款 8, 运行 Subclause 8.6, Release of products and services 子条款 8.6, 产品和服务的放行
17:15 to 17:30 BJT 17:15 to 17:30 CST 19:15 to 19:30 AEST	IECQ QC 080000	Clause 8, Operation 条款 8, 运行 Subclause 8.7, Control of nonconforming outputs 子条款 8.7, 不合格输出的控制



IECQ Hazardous Substance Process Management Technical Training Workshop – Hybrid

Time (Day 5) Time Zone	IECQ Hazardous Substance Process Management Topics Face-to-Face - Shenzhen	
9:00 to 9:20 BJT 9:00 to 9:20 CST 11:00 to 11:20 AEST	IECQ QC 080000	Clause 9, Performance evaluation 条款 9, 绩效评价 Subclause 9.1, Monitoring, measurement, analysis and evaluation 子条款 9.1, 监视、测量、分析和评价
9:20 to 9:35 BJT 9:20 to 9:35 CST 11:20 to 11:35 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme 'IECQ QC 080000' IECQ HSPM 方案 Class Quiz 17, Clause 9.1.3 Analysis and Evaluation 课堂测验 17, 分析与评价
9:35 to 9:50 BJT 9:35 to 9:50 CST 11:35 to 11:50 AEST	IECQ QC 080000	Clause 9, Performance evaluation 条款 9, 绩效评价 Subclause 9.2, Internal audit 子条款 9.2, 内部审核
9:50 to 10:00 BJT 9:50 to 10:00 CST 11:50 to 12:00 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme 'IECQ QC 080000' IECQ HSPM 方案 Class Exercise 9, NCR Internal Audit Process 课堂练习 9, NCR - 内部审核流程
10:00 to 10:15 BJT 10:00 to 10:15 CST 12:00 to 12:15 AEST	IECQ QC 080000	Clause 9, Performance evaluation 条款 9, 绩效评价 Subclause 9.3, Management review 子条款 9.3, 管理评审
10:15 to 10:35 BJT 10:15 to 10:35 CST 12:15 to 12:35 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme 'IECQ QC 080000' IECQ HSPM 方案 Class Exercise 10, NCR - Management Review Compliance 课堂练习 10, NCR - 管理审查合规性
10:35 to 10:45 BJT 10:35 to 10:45 CST 12:35 to 12:45 AEST	Session Break 休息时间	[10 minutes]
10:45 to 11:05 BJT 10:45 to 11:05 CST 12:45 to 13:05 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme 'IECQ QC 080000' IECQ HSPM 方案 Class Exercise 11, NCR - Management Review Inputs 课堂练习 11, NCR - 管理评审输入
11:05 to 11:15 BJT 11:05 to 11:15 CST 13:05 to 13:15 AEST	IECQ QC 080000	Clause 10, Improvement 条款 10, 改进 Subclause 10.1, General 子条款 10.1, 总则 Subclause 10.2, Nonconformity and corrective action 子条款 10.2, 不合格和纠正措施 Subclause 10.3, Continual improvement 子条款 10.3, 持续改进
11:15 to 11:25 BJT 11:15 to 11:25 CST 13:15 to 13:25 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme 'IECQ QC 080000' IECQ HSPM 方案 Class Quiz 18, Clause 10.2 Nonconformity and Corrective Action 课堂测验 18, 不合格和纠正措施
11:25 to 12:15 BJT 11:25 to 12:15 CST 13:25 to 14:15 AEST	IECQ QC 080000	Case Study #3
12:15 to 13:15 BJT 12:15 to 13:15 CST 14:15 to 15:15 AEST	Session Break 休息时间	[60 minutes]



IECQ Hazardous Substance Process Management Technical Training Workshop – Hybrid

13:15 to 13:55 BJT 13:15 to 13:55 CST 15:15 to 15:55 AEST	IECQ QC 080000	IECQ HSPM Rules & Procedures (IECQ 03-5) IECQ HSPM 计划程序规则 IECQ OD 10 Initial qualification of the auditor and ongoing qualification 审核员的初始资格和正在进行的资格 IECQ HSPM related Technical Notice IECQ HSPM 相关技术通告 IECQ QC 080000 (CRF) Compliance Report Form 合规报告表 IECQ QC 080000 (SAR) Site Assessment Report 场地评估报告
13:55 to 14:50 BJT 13:55 to 14:50 CST 15:55 to 16:50 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme 'IECQ QC 080000' IECQ HSPM 方案 Class Exercise 12, Development of an Audit Plan 课堂练习 12, 审核计划的制定 Class Exercise 13, Opening and Closing Meetings 课堂练习 13, “会议”的开场和结束
14:50 to 15:20 BJT 14:50 to 15:20 CST 16:50 to 17:20 AEST	IECQ QC 080000	Additional Guidance, Re-Cap & Questions 额外的指导、重述和问题
15:20 to 15:30 BJT 15:20 to 15:30 CST 17:20 to 17:30 AEST	Session Break 休息时间	[10 minutes]
15:30 to 17:30 BJT 15:30 to 17:30 CST 17:30 to 19:30 AEST	Exam Time 考试时间	IECQ CB Resources / Auditor Knowledge/Skill Exam (2.0 hours) IECQ CB 资源/审核员知识/技能考试 (2.0 小时)

Note: Each chapter of the standard will include several exercises, which are led by the tutor and all participants shall be involved. The performance of this will be the input of the final score of the auditor.

Course Packet Includes:

- Electronic IECQ QC 080000:2017 Ed.4.0 IECQ HSPM International Specification [En] + Local Language Version
- Electronic booklet of workshop material, Inc. RoHS Directive 2011/65/EU, WEEE Directive 2012/19/EU

Notes:

- 1) *Course material and agenda are tentative and subject to change.*
- 2) *Exercises and Case Studies have been based on real world experiences and examples...*