



**INTERNATIONAL ELECTROTECHNICAL COMMISSION
QUALITY ASSESSMENT SYSTEM FOR ELECTRONIC COMPONENTS (IECQ)**

**GENERAL INFORMATION ON THE ANNUAL SERIES OF MEETINGS
OF THE IECQ SYSTEM**

**The following information is to assist in planning for the meetings to be held in
SINGAPORE
from 30th April to 3rd May, 2013**

MEETING DETAILS

Place of the Meetings:

The 2013 series of meetings includes meetings of various IECQ Working Groups, the IECQ Conformity Assessment Bodies Committee (CABC) and the IECQ Management Committee (MC).

The meeting will be held across the following two locations according to the Table below:

Concorde Hotel

100 Orchard Road, Singapore 238840
Tel: +65 6733 8855 | Direct: +65 6739 8339 | Fax: +65 6235 0743 |
singapore.concordehotelsresorts.com

IEC-APRC Office

2 Bukit Merah Central #15-04/05
(former SPRING Singapore building)
Singapore 159835, Singapore
Tel : + 65 6377 5170 | Local Contact: Ms. Zhang Shumei | Email: szh@iec.ch
Web: iec.ch/about/locations

Transport to the IEC-APRC Office location for delegates will be provided on Tuesday, April 30th and Wednesday, May 1st. The bus pickup is at 08:30 in the lobby of Concorde Hotel, with return pickup provided at 17:00 at the IEC-APRC.

Meeting days:

The meetings will begin on Tuesday morning, April 30th and end on Friday May 3rd. It should be noted that the IECQ Executive and IECQ WG meetings are for Members only. Please note that Wednesday, May 1st is a local public holiday although the meetings will still proceed.



Schedule of the Meetings:

Day / Time	Meeting	Meeting Location
Tuesday, 30 April 2013		
09:00 – 17:00	IECQ Working Group 6 – Counterfeit Avoidance	IEC-APRC Office
Wednesday, 1 May 2013		
09:00 – 12:00	IECQ Working Group 5 – HSPM	IEC-APRC Office
09:00 – 12:00	IECQ Working Group 4 – ECMP	IEC-APRC Office
13:00 – 15:00	IECQ Working Group 8 – Automotive	IEC-APRC Office
13:00 – 17:00	IECQ Finance + IECQ Executive	IEC-APRC Office
15:00 – 18:00	IECQ CB Exchange + Training/Awareness	IEC-APRC Office
Thursday, 2 May 2013		
09:00 – 17:00	IECQ CABC Meeting (IECQ CBs)	Concorde Hotel
Evening	IECQ Annual Dinner Accompanying person(s) welcome.	TBA
Friday, 3 May 2013		
09:00 – 17:00	IECQ MC Meeting	Concorde Hotel

Registration And Accommodation

Registration

A On-Line Registration Form will be available in **January 2013**, delegates are kindly requested to confirm their participation at the IECQ 2013 Meetings by completing the On-Line Registration Form that will become available on the IECQ website shortly:

Coordinators of the meetings:

Sarah HARDIE & Steve ALLAN

IECQ Secretariat Office

286 Sussex Street
Sydney NSW 2000
Australia
Tel : +61 2 8206 6940
Fx: +61 2 8206 6272
E-mail: info@iecq.org

Ms. Zhang Shumei

IEC-APRC Office

2 Bukit Merah Central #15-04/05
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Singapore 159835,
Singapore
Tel : + 65 6377 5170
Email: szh@iec.ch

Delegates are advised to check with their agency concerning regulations for **Visas**. If in any doubt, information can be obtained from your nearest local Singapore Embassy or Consulate.

Accommodation

A series of rooms have been blocked at the Concorde Hotel. Please contact the hotel directly using the hotel reservation form.

The accommodation rates are as follows:

Deluxe Room – Nightly Rate (Inclusive Free Wireless WiFi Internet):

Single – SGD 220.00++ (SGD 258.94nett) inclusive 1 daily breakfast per room per night.

Double / Twin – SGD 235++ (SGD 276.60nett) inclusive 2 daily breakfast per room per night.



<http://goo.gl/maps/y2tC2>



Alternatively, there are a range of other hotels within close proximity, for example:

Hotel Supreme
15 Kramat Road, Singapore 228750
+65 6737 8333

**Somerset Orchard Singapore
(Serviced Apartments in Singapore)**
Orchard Point,
160 Orchard Rd, Singapore 238842
+65 6735 0500

Breakfasts, Lunches And Dinner

Delegates are responsible for their breakfast. Lunches will be provided to delegates of the IECQ series of meetings.

Social Events Programme

There will be a Dinner Thursday evening further details will be provided in due course.

Location

Singapore is an independent nation in Southeast Asia. Located at the tip of the Malay Peninsula it is a prosperous nation, with a multicultural heritage. Singapore's resident population of over 4.2 million is comprised of 77% Chinese, 14% Malay, 8% Indian and 1% others. Common languages are English, Chinese, Malay and Tamil, however English is widely spoken.

Due to Singapore's geographic location which is near the earth's equator the weather is warm and fairly humid throughout the year with approximate temperatures of 30°C/86°F during the day and 23°C/74°F in the evening. There is no distinct wet/dry season however, tropical showers are common.

Arrival

Getting from Changi Airport to Singapore City Centre is not just easy, it is also economical. A highly efficient public transportation network offers taxis, buses and the modern Mass Rapid Transit (MRT) rail system.

Outside the Concorde Hotel is a Bus Stop and a Taxi Rank.
The closest MRT stop is Somerset, which is on the North South Line (Red Line). Refer to Annex B for details.

Currency

The Singapore dollar or Dollar (sign: \$; code: SGD) is the official currency of Singapore.

Coins: S¢5, S¢10, S¢20, S¢50, \$1

Banknotes: \$2, \$5, \$10, \$20, \$50, \$100, \$500

Weather

Singapore has a tropical climate so the island is warm and humid throughout the year. The average temperature is around 31°C and does not usually fall below 23°C.

Rain falls through out the year but it is more consistent during the monsoon season (November to January).

Time Zone

Singapore Standard Time UTC+8

