2022 IECQ HSPM TRAINING WORKSHOP – Remote (IECQ QC 080000:2017)

Hazardous Substances Process Management
- 21st to 25th February 2022 – Beijing China time-zone,

Workshop ID: TWSHR10

Workshop Participants Limited to 20

IEC Quality Assessment System For Electronic Components (IECQ)

2022 IECQ Remote Deployment Training Workshops
IECQ 5-Day HSPM Training Workshop date:

Region Time zone: Beijing, China
Date and Time:
This training meets 5 times. Attendees are expected to attend all 5 sessions and complete the pre-workshop e-learning modules.

o   IECQ On-line pre-workshop e-Learnings modules to be completed before, Feb 21, 2022,

o   Mon,   Feb 21, 2022 8:45 AM - 5:00 PM BJT/CST *(workshop will commence at 9:00am sharp,)*
o   Tue,   Feb 22, 2022 9:00 AM - 5:00 PM BJT/CST *(with 1hr Lunch Break,)*
o   Wed,   Feb 23, 2022 9:00 AM - 5:00 PM BJT/CST *(with 1hr Lunch Break,)*
o   Thu,   Feb 24, 2022 9:00 AM - 5:00 PM BJT/CST *(with 1hr Lunch Break,)*
o   Fri,   Feb 25, 2022 9:00 AM - 5:00 PM BJT/CST *(with 1hr Lunch Break,)*

IECQ Contacts: Donna CROFT | info@iecq.org & donna.croft@iecq.org
                   Steve ALLAN | steve.allan@iec-conformity.org | +61 405502386

IECQ Master Tutors: Hai-yen WANG and Tim LEE
Workshop Language: Mandarin
                              [Bilingual **English** / Simplified Chinese Exams]

!! Important Please Take Note !!

Registrations must be sent to Donna Croft (info@iecq.org **or** donna.croft@iecq.org**)
using the attached form to secure a place before 24ᵗʰ January 2022.**

PLEASE NOTE!! All registered participants will also be sent an on-line e-learning catalog from which they will be required complete each module (4 in total). Please ensure you have completed the "Prerequisite Essential e-learning modules" before the workshop commences, no later than 21ˢᵗ February 2022.

Who is this workshop aimed at?

This IECQ HSPM training workshop has been developed for education of resources undertaking activities within the IECQ System for the following program in support of General industries and their supply chain:

– IECQ Hazardous Substance Process Management Scheme (IECQ HSPM Scheme)

Participants of this workshop should already have a high level of understanding of electrotechnical component product and their supply chain as use within General industries.

The IECQ HSPM workshop is aimed at **IECQ CB Resources ONLY** such as but not limited to, Sales, Contract Administration, Internal Auditors *(currently holding ISO 9001:2015 internal auditor competence)*, External Auditors *(currently holding ISO 9001:2015 auditor or lead auditor competence)*, Industry Experts and IECQ CB Technical reviewers / decision makers.

Those participant's that successfully undertake and pass the Exams will be awarded an IECQ Training Certificate registered on the IECQ Online Training Certificate System, relevant to their competence.

"IECQ CB Resources" whose primary / principal occupation is a resource for IECQ CB's, please provide confirmation in the form of signed letter on Certification Body letterhead from at least one IECQ CB.

IECQ 5-Day HSPM Training Workshop Fee:

A small contribution fee of CHF800 applies for each participant to the workshop. *Please note this contribution fee is based on a minimum class of 10 participants, if this number is not achieved the training workshop will be offered at an adjusted fee or postponed.*

This fee covers participant's attendance at the 5-day workshop, an IECQ Certificate of attendance.

Owing to the demand for IECQ Training Workshops and participant number limitations, registrations and payments are to be finalised before closing dates to secure a place. Registrations are not refundable. Due consideration to provide a registration place credit may be given for any extraordinary circumstances on a case-by-case bases, however, will not be the norm.

What do I need to prepare and provide?

Prepare (Pre-class assignment):

Prerequisite essential e-learning modules to be completed before the **21st February 2022**:

– Prerequisite - IECQ CA System - An Introduction (Q-M30-U01, informative)
– Prerequisite - IECQ HSPM - An Introduction (Q-M35-U01, informative)
– Prerequisite - IECQ General Rules & Procedures - What to know (Q-M31-U01, includes short exam)
– Prerequisite - IECQ HSPM Test Methods (Q-M34-U62321, includes short exam)

The Master Tutors of this workshop, have asked that all participants:

– Solid understanding of electrotechnical component product, industry terms used and their use within the General industries and their supply chain,
– Solid understanding and experience with ISO 9001:2015 Risk-based thinking and Process-based auditing approach,
– Have read and attained basic knowledge of ISO/IEC 17025.
– Have read and attained basic knowledge of IECQ QC 080000:2017 Ed.4.,
– Have read and attained basic knowledge of IECQ 03-5 IECQ HSPM Scheme Rules of Procedure.

Have ready access to:

- Computer and or tablet reliably connected to the internet – quizzes and exams will be taken electronically on-line. You will require reliable access to https://iecq.onlinetests.app/ from your web browser. The Remote Presentation platform that will be used is **GoToTraining** via unique individual links, you must use the provided link to join the workshop sessions. You will require reliable access to the email account which you have provided at registration.

Please take note, to ensure a better learning experience it is advisable to have at least two screens available one for following the tutor's presentation and for undertaking Quiz and Exams and the other used for reference materials, electronic handouts etc…

- A link to the training workshop materials folder and the participant unique GoToTraining platform login link will be provided prior to the workshop start date.

- Download your own electronic copy of IECQ QC 080000:2017 Ed.4., for your personal use.

- Download your own electronic copy of the IECQ HSPM Training Workshop Material Handbooks for quick reference during the workshop.

Provide (Either before or on Day 1, if before you may send to info@iecq.org):

To be awarded an IECQ HSPM LA Certificate (upon successfully completing the workshop) every participant needs to have provided to the Master Tutor / IECQ Secretariat the follow:

1) Evidence of being a qualified ISO 9001:2015 auditor.

Be prepared to actively participate:

- During the workshop days – be alert and participate.
- Phone calls and Emails should only be undertaken during the breaks.
- Be involved and contribute to discussions and exercises.
- While we encourage feedback on the training material, we request this feedback is provided on the provided forms and if necessary, discussed politely as a group with the class and with the Master Trainer after the final exams.

Participants are further asked to prepare some thoughts about the publication for sharing in class as the workshop proceeds. You may be randomly asked to share your thoughts on a requirement(s).

Important take note !!

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IECQ endorsed training materials are an IEC publication protected by copyright. The material shall not be reproduced in part or full or used to conduct unqualified IECQ Training.

We do kindly ask all participants to be prepared to switch off your phones during class sessions over the workshop days – breaks excluded.

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IECQ 5-Day HSPM Remote Training Workshop Registration:

Please forward registrations to Donna Croft info@iecq.org and cc donna.croft@iecq.org

Workshop Location: Remote Deployment   **Dates: 2022 February 21st to 25th**
Participant(s) from IECQ CB's   **Workshop ID: TWSHR10**

IECQ CB Name:			
IECQ CB Address:			
IECQ CB Contact Person:		IECQ CB Contact E-Mail:	
Participant(s)			
Title	Family Name	Given Name(s)	E-Mail:

Please select a payment method:

☐ **IECQ CB Members** Please invoice in CHF including a wire transfer fee to IECQ CB as detailed above

☐ **IECQ CB Resources paying directly** Please find below my Credit Card Payment Details

Type of Card (e.g., MasterCard, Visa etc.) Please note Union Pay cards are not acceptable:			
Full Name on Card:			
Card Number:			
Expiry Date:	/	3 Digit Security code on back of Card:	

Registrations are not refundable.

IECQ HSPM Training Workshop will be run over 5-days:

IECQ HSPM Pre-workshop Module - Knowledge and Understanding.

Time	On-Line e-Learning Topics
50 Minute Tutorial	IECQ Conformity Assessment System – An Introduction (Q-M30-U01, informative)
100 Minute Tutorial 60 Minute Exam	IECQ General Rules & Procedures – What to know (Q-M31-U01, includes Exam)
15 Minute Tutorial	IECQ HSPM Scheme – An introduction (Q-M35-U01, informative)
80 Minute Tutorial 45 Minute Exam	An Introduction and Overview IEC 62321 Series – Test Methods for Determination of Certain Substances in Electrotechnical Products (Q-M35-U62321, includes Exam)
Estimated Required Time	You will need approximately 5.75 hours to complete this module.

IECQ HSPM Training Workshop will be run over 5-days:

Time (Day 1) Time Zone	IECQ Hazardous Substance Process Management Topics Face to Face (Remotely Deployed)		
8:45 to 9:00 BJT 8:45 to 9:00 CST 11:45 to 12:00 AEST	**IECQ HSPM Workshop registration and platform overview.**		
9:00 to 9:30 BJT 9:00 to 9:30 CST 12:00 to 12:30 AEST	**IECQ HSPM Workshop Introduction and Objectives + Recap on prerequisite e-Training modules**		
9:30 to 10:30 BJT 9:30 to 10:30 CST 12:30 to 13:30 AEST	**Q-M35-U10**	**European Legislation – EU RoHS**	
10:30 to 10:40 BJT 10:30 to 10:40 CST 13:30 to 13:40 AEST	**Session Break**	**[10 minutes]**	
10:40 to 10:50 BJT 10:40 to 10:50 CST 13:40 to 13:50 AEST	**Session Quiz / Exercises**	**'European Legislation'** **Class Exercises 1, EU RoHS**	
10:50 to 11:35 BJT 10:50 to 11:35 CST 13:50 to 14:35 AEST	**Q-M35-U11**	**European Legislation – EU WEEE**	
11:35 to 12:05 BJT 11:35 to 12:05 CST 14:35 to 15:05 AEST	**Session Quiz / Exercises**	**'European Legislation'** **Class Exercises 2, EU WEEE** **Class Exercises 3, EU RoHS** **Class Exercises 4, EU RoHS & WEEE**	
12:05 to 13:05 BJT 12:05 to 13:05 CST 15:05 to 16:05 AEST	**Session Break**	**[60 minutes]**	
13:05 to 13:35 BJT 13:05 to 13:35 CST 16:05 to 16:35 AEST	**Session Quiz / Exercises**	**'European Legislation'** **Class Exercises 5, EU RoHS & WEEE** **Class Exercises 6, EU RoHS** **Class Exercises 7, EU Directives**	
13:35 to 14:05 BJT 13:35 to 14:05 CST 16:35 to 17:05 AEST	**Q-M35-U12**	**European Legislation – Packaging**	
14:05 to 14:25 BJT 14:05 to 14:25 CST 17:05 to 17:25 AEST	**Session Quiz / Exercises**	**'European Legislation'** **Class Exercises 8, Packaging** **Class Exercises 9, Packaging** **Class Exercises 10, Packaging**	

14:25 to 14:45 BJT 14:25 to 14:45 CST 17:25 to 17:45 AEST	**Q-M35-U13**	**European Legislation – Halogen**
14:45 to 14:50 BJT 14:45 to 14:50 CST 17:45 to 17:50 AEST	**Session Quiz / Exercises**	**'European Legislation'** **Class Exercises 11, Halogen**
14:50 to 15:00 BJT 14:50 to 15:00 CST 17:50 to 18:00 AEST	**Session Break**	**[10 minutes]**
15:00 to 15:30 BJT 15:00 to 15:30 CST 18:00 to 18:30 AEST	**Q-M35-U14**	**European Legislation – EU REACH**
15:30 to 15:50 BJT 15:30 to 15:50 CST 18:30 to 18:50 AEST	**Session Quiz / Exercises**	**'European Legislation'** **Class Exercises 12, REACH** **Class Exercises 13, REACH**
15:50 to 16:00 BJT 15:50 to 16:00 CST 18:50 to 19:00 AEST	**Q-M35-U20**	**Other Global Legislation – Japan RoHS, J-MOSS, Korean RoHS**
16:00 to 16:40 BJT 16:00 to 16:40 CST 19:00 to 19:40 AEST	**Q-M35-U22**	**Other Global Legislation – Russian RoHS**
16:40 to 16:45 BJT 16:40 to 16:45 CST 19:40 to 19:45 AEST	**Session Quiz / Exercises**	**'Other Global Legislation'** **Class Exercises 14, Russian RoHS**
Time (Day 2) **Time Zone**	**IECQ Hazardous Substance Process Management Topics** **Face to Face (Remotely Deployed)**	
9:00 to 9:40 BJT 9:00 to 9:40 CST 12:00 to 12:40 AEST	**Q-M35-U21**	**Other Global Legislation – China RoHS 2**
9:40 to 9:55 BJT 9:40 to 9:55 CST 12:40 to 12:55 AEST	**Session Quiz / Exercises**	**'Other Global Legislation'** **Class Exercises 15, China RoHS 2**
9:55 to 10:35 BJT 9:55 to 10:35 CST 12:55 to 13:35 AEST	**Q-M35-U23**	**Other Global Legislation – Introduction of California Proposition 65**
10:35 to 10:40 BJT 10:35 to 10:40 CST 13:35 to 13:40 AEST	**Session Quiz / Exercises**	**'Other Global Legislation'** **Class Exercises 16, California Proposition 65**

10:40 to 10:50 BJT 10:40 to 10:50 CST 13:40 to 13:50 AEST	**Session Break**	**[10 minutes]**
10:50 to 10:55 BJT 10:50 to 10:55 CST 13:50 to 13:55 AEST	**Q-M35-U30**	**Customer Specified Requirements – (Where to find, keep updated)**
10:55 to 11:30 BJT 10:55 to 11:30 CST 13:55 to 14:30 AEST	**Q-M35-U32**	**Customer Specified Requirements – Sony**
11:30 to 11:45 BJT 11:30 to 11:45 CST 14:30 to 14:45 AEST	**Session Quiz / Exercises**	**'Customer Specified Requirements'** **Class Exercises 17, Sony**
11:45 to 12:45 BJT 11:45 to 12:45 CST 14:45 to 15:45 AEST	**Session Break**	**[60 minutes]**
12:45 to 13:25 BJT 12:45 to 13:25 CST 15:45 to 16:25 AEST	**Q-M35-U31**	**Customer Specified Requirements – Apple**
13:25 to 13:55 BJT 13:25 to 13:55 CST 16:25 to 16:55 AEST	**Session Quiz / Exercises**	**'Customer Specified Requirements'** **Class Exercises 18, Apple**
13:55 to 14:15 BJT 13:55 to 14:15 CST 16:55 to 17:15 AEST	**Q-M35-U15**	**Recall Case Sharing**
14:15 to 14:30 BJT 14:15 to 14:30 CST 17:15 to 17:30 AEST	**Legislation**	**Additional Guidance, Re-Cap & Questions**
14:30 to 14:40 BJT 14:30 to 14:40 CST 17:30 to 17:40 AEST	**Session Break**	**[10 minutes]**
14:40 to 16:40 BJT 14:40 to 16:40 CST 17:40 to 19:40 AEST	**Exam Time**	**Legislation Knowledge Exam (2.0 hours)**
Time (Day 3) **Time Zone**	**IECQ Hazardous Substance Process Management Topics** **Face to Face (Remotely Deployed)**	
9:00 to 9:10 BJT 9:00 to 9:10 CST 12:00 to 12:10 AEST	**IECQ HSPM Workshop Legislation Re-Cap and Q&A**	

9:10 to 9:45 BJT 9:10 to 9:45 CST 12:10 to 12:45 AEST	**How to demonstrate compliance with regulations "Due Diligence"**	
9:45 to 10:30 BJT 9:45 to 10:30 CST 12:45 to 13:30 AEST	**IECQ QC 080000**	**Clause 1, Scope** **Subclause 1.1, General** **Subclause 1.2, Application** **Clause 2, Normative References** **Clause 3, Term and Definitions**
10:30 to 10:40 BJT 10:30 to 10:40 CST 13:30 to 13:40 AEST	**Session Break**	**[10 minutes]**
10:40 to 11:00 BJT 10:40 to 11:00 CST 13:40 to 14:00 AEST	**Session Quiz / Exercises**	**'IECQ QC 080000' IECQ HSPM Scheme** **Class Quiz 1, Legal Compliance** **Class Quiz 2, Clause 1.2 Application** **Class Quiz 3, Clause 2 Normative References**

11:00 to 12:05 BJT
11:00 to 12:05 CST
14:00 to 15:05 AEST
	IECQ QC 080000	**Clause 4, Context of the Organization**
		Subclause 4.1, Understanding the organization and its context
		    Class Example 4.1
		Subclause 4.2, Understanding the needs and expectations of interested parties
		    Class Example 4.2
		Subclause 4.3, Determining the scope of the HSPM system
		Subclause 4.4, HSPM system and its processes

12:05 to 13:05 BJT 12:05 to 13:05 CST 15:05 to 16:05 AEST	**Session Break**	**[60 minutes]**
13:05 to 13:25 BJT 13:05 to 13:25 CST 16:05 to 16:25 AEST	**Session Quiz / Exercises**	**'IECQ QC 080000' IECQ HSPM Scheme** **Class Quiz 4, Clause 4.1 Organization and its Context** **Class Quiz 5, Clause 4.1 Context of Products** **Class Quiz 6, Clause 4.1 HSF Requirements**
13:25 to 13:45 BJT 13:25 to 13:45 CST 16:25 to 16:45 AEST	**IECQ QC 080000**	**Clause 5, Leadership** **Subclause 5.1, Leadership, and commitment** **Subclause 5.2, HSF Policy** **Subclause 5.3, Organizational roles, responsibilities, and authorities**
13:45 to 14:00 BJT 13:45 to 14:00 CST 16:45 to 17:00 AEST	**Session Quiz / Exercises**	**'IECQ QC 080000' IECQ HSPM Scheme** **Class Quiz 7, Clause 5.3 Roles and Responsibilities** **Class Quiz 8, Clause 5.2 HSF Policy Communication**
14:00 to 14:55 BJT 14:00 to 14:55 CST 17:00 to 17:55 AEST	**IECQ QC 080000**	**Clause 6, Planning** **Subclause 6.1, Actions to address risks and opportunities** **Class Example 6.1** **Subclause 6.2, HSF objectives and planning to achieve them** **Subclause 6.3, Planning of changes**
14:55 to 15:05 BJT 14:55 to 15:05 CST 17:55 to 18:05 AEST	**Session Quiz / Exercises**	**'IECQ QC 080000' IECQ HSPM Scheme** **Class Quiz 9, Clause 6.1.2 Organization NOTE** **Class Quiz 10, Clause 6.2.1 Objectives**

15:05 to 15:15 BJT 15:05 to 15:15 CST 18:05 to 18:15 AEST	**Session Break**	**[10 minutes]**
15:15 to 15:50 BJT 15:15 to 15:50 CST 18:15 to 18:50 AEST	**Session Quiz / Exercises**	**'IECQ QC 080000' IECQ HSPM Scheme** **Class Quiz 11, Clause 6.3 Planning Changes** **Class Exercise 1, NCR Risk Analysis**
15:50 to 16:05 BJT 15:50 to 16:05 CST 18:50 to 19:05 AEST	**IECQ QC 080000**	**Clause 7, Support** **Subclause 7.1, Resources**
16:05 to 16:20 BJT 16:05 to 16:20 CST 19:05 to 19:20 AEST	**Session Quiz / Exercises**	**'IECQ QC 080000' IECQ HSPM Scheme** **Class Quiz 12, Clause 7.1.5 Monitoring and Measuring Equipment**
16:20 to 16:30 BJT 16:20 to 16:30 CST 19:20 to 19:30 AEST	**IECQ QC 080000**	**Clause 7, Support** **Subclause 7.2, Competence**
16:30 to 17:00 BJT 16:30 to 17:00 CST 19:30 to 20:00 AEST	**Session Quiz / Exercises**	**'IECQ QC 080000' IECQ HSPM Scheme** **Class Exercise 2, NCR XRF Operator** **Class Exercise 3, NCR Technical Files**
Time (Day 4) **Time Zone**	**IECQ Hazardous Substance Process Management Topics** **Face to Face (Remotely Deployed)**	
9:00 to 9:10 BJT 9:00 to 9:10 CST 12:00 to 12:10 AEST	**IECQ QC 080000**	**Clause 7, Support** **Subclause 7.3, Awareness**
9:10 to 9:25 BJT 9:10 to 9:25 CST 12:10 to 12:25 AEST	**Session Quiz / Exercises**	**'IECQ QC 080000' IECQ HSPM Scheme** **Class Quiz 13, Clause 7.3 Awareness**
9:25 to 9:35 BJT 9:25 to 9:35 CST 12:25 to 12:35 AEST	**IECQ QC 080000**	**Clause 7, Support** **Subclause 7.4, Communication**
9:35 to 9:40 BJT 9:35 to 9:40 CST 12:35 to 12:40 AEST	**Session Quiz / Exercises**	**'IECQ QC 080000' IECQ HSPM Scheme** **Class Quiz 14, Clause 7.4 Internal & External Communications**
9:40 to 9:50 BJT 9:40 to 9:50 CST 12:40 to 12:50 AEST	**IECQ QC 080000**	**Clause 7, Support** **Subclause 7.5, Documentation information**
9:50 to 10:20 BJT 9:50 to 10:20 CST 12:50 to 13:20 AEST	**IECQ QC 080000**	**Clause 8, Operation** **Subclause 8.1, Operational planning and control** **Class Example 8.1**

10:20 to 10:30 BJT 10:20 to 10:30 CST 13:20 to 13:30 AEST	**Session Break**	**[10 minutes]**
10:30 to 11:00 BJT 10:30 to 11:00 CST 13:30 to 14:00 AEST	**Session Quiz / Exercises**	**'IECQ QC 080000' IECQ HSPM Scheme** **Class Exercise 4, NCR Operational Planning and Control** **Class Exercise 5, NCR XRF Testing Equipment**
11:00 to 11:10 BJT 11:00 to 11:10 CST 14:00 to 14:10 AEST	**IECQ QC 080000**	**Clause 8, Operation** **Subclause 8.2, HSF requirements for products and services**
11:10 to 11:30 BJT 11:10 to 11:30 CST 14:10 to 14:30 AEST	**Session Quiz / Exercises**	**'IECQ QC 080000' IECQ HSPM Scheme** **Class Quiz 15, Clause 8.2.2 Determining HSF requirements for products and services** **Class Exercise 6, NCR Not Latest Version of RoHS Directive**

11:30 to 12:10 BJT
11:30 to 12:10 CST
14:30 to 15:10 AEST
	IECQ QC 080000	**Clause 8, Operation**
		  Subclause 8.3, Design and development of products and services
		    Subclause 8.3.1 General
		    Subclause 8.3.2 Design and development planning
		    Subclause 8.3.3 Design and development inputs
		      Class Example 8.3.3

12:10 to 13:10 BJT 12:10 to 13:10 CST 15:10 to 16:10 AEST	**Session Break**	**[60 minutes]**

13:10 to 13:50 BJT
13:10 to 13:50 CST
16:10 to 16:50 AEST
	IECQ QC 080000	**Clause 8, Operation**
		  Subclause 8.3, Design and development of products and services
		    Subclause 8.3.4 Design and development controls
		    Subclause 8.3.5 Design and development outputs
		    Subclause 8.3.6 Design and development changes
		      Class Example 8.3.4

13:50 to 14:00 BJT 13:50 to 14:00 CST 16:50 to 17:00 AEST	**Session Quiz / Exercises**	**'IECQ QC 080000' IECQ HSPM Scheme** **Class Quiz 16, Clause 8.3.4 Design & Development Control**
14:00 to 14:25 BJT 14:00 to 14:25 CST 17:00 to 17:25 AEST	**IECQ QC 080000**	**Clause 8, Operation** **Subclause 8.4, Control of externally provided processes, products, and services** **Class Example 8.4**
14:25 to 14:35 BJT 14:25 to 14:35 CST 17:25 to 17:35 AEST	**Session Quiz / Exercises**	**'IECQ QC 080000' IECQ HSPM Scheme** **Class Exercise 7, NCR Information for External Providers**
14:35 to 15:25 BJT 14:35 to 15:25 CST 17:35 to 18:25 AEST	**IECQ QC 080000**	**Clause 8, Operation** **Subclause 8.5, Production, and service provision** **Class Example 8.5.1**
15:25 to 15:35 BJT 15:25 to 15:35 CST 18:25 to 18:35 AEST	**Session Break**	**[10 minutes]**

15:35 to 15:50 BJT 15:35 to 15:50 CST 18:35 to 18:50 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme Class Exercise 8, NCR Identification and Traceability
15:50 to 15:55 BJT 15:50 to 15:55 CST 18:50 to 18:55 AEST	IECQ QC 080000	Clause 8, Operation Subclause 8.6, Release of products and services
15:55 to 16:00 BJT 15:55 to 16:00 CST 18:55 to 19:00 AEST	IECQ QC 080000	Clause 8, Operation Subclause 8.7, Control of nonconforming outputs
16:00 to 16:20 BJT 16:00 to 16:20 CST 19:00 to 19:20 AEST	IECQ QC 080000	Clause 9, Performance evaluation Subclause 9.1, Monitoring, measurement, analysis and evaluation
16:20 to 16:35 BJT 16:20 to 16:35 CST 19:20 to 19:35 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme Class Quiz 17, Clause 9.1.3 Analysis and Evaluation
16:35 to 16:50 BJT 16:35 to 16:50 CST 19:35 to 19:50 AEST	IECQ QC 080000	Clause 9, Performance evaluation Subclause 9.2, Internal audit
16:50 to 17:00 BJT 16:50 to 17:00 CST 19:50 to 20:00 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme Class Exercise 9, NCR Internal Audit Process

Time (Day 5) Time Zone	IECQ Hazardous Substance Process Management Topics Face to Face (Remotely Deployed)	
9:00 to 9:15 BJT 9:00 to 9:15 CST 12:00 to 12:15 AEST	IECQ QC 080000	Clause 9, Performance evaluation Subclause 9.3, Management review
9:15 to 9:55 BJT 9:15 to 9:55 CST 12:15 to 12:55 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme Class Exercise 10, NCR Management Review Compliance Class Exercise 11, NCR Management Review Inputs
9:55 to 10:05 BJT 9:55 to 10:05 CST 12:55 to 13:05 AEST	IECQ QC 080000	Clause 10, Improvement Subclause 10.1, General Subclause 10.2, Nonconformity, and corrective action Subclause 10.3, Continual improvement
10:05 to 10:15 BJT 10:05 to 10:15 CST 13:05 to 13:15 AEST	Session Quiz / Exercises	'IECQ QC 080000' IECQ HSPM Scheme Class Quiz 18, Clause 10.2 Nonconformity and Corrective Action
10:15 to 10:25 BJT 10:15 to 10:25 CST 13:15 to 13:25 AEST	Session Break	[10 minutes]

Time	Topic	Description
10:25 to 11:25 BJT 10:25 to 11:25 CST 13:25 to 14:25 AEST	**IECQ QC 080000**	**Case Study #3**
11:25 to 12:25 BJT 11:25 to 12:25 CST 14:25 to 15:25 AEST	**IECQ QC 080000**	**IECQ HSPM Rules & Procedures (IECQ 03-5)** **IECQ OD 10** **IECQ HSPM related Technical Notice** **IECQ QC 080000 (CRF) Compliance Report Form** **IECQ QC 080000 (SAR) Site Assessment Report**
12:25 to 13:25 BJT 12:25 to 13:25 CST 15:25 to 16:25 AEST	**Session Break**	**[60 minutes]**
13:25 to 14:30 BJT 13:25 to 14:30 CST 16:25 to 17:30 AEST	**Session Quiz / Exercises**	**'IECQ QC 080000' IECQ HSPM Scheme** **Class Exercise 12, Development of an Audit Plan** **Class Exercise 13, Opening and Closing Meetings**
14:30 to 15:00 BJT 14:30 to 15:00 CST 17:30 to 18:00 AEST	**IECQ QC 080000**	**Additional Guidance, Re-Cap & Questions**
15:00 to 17:00 BJT 15:00 to 17:00 CST 18:00 to 20:00 AEST	**Exam Time**	**CB Resources / Auditor Knowledge/Skill Exam (2.0 hours)**

Note: Each of the chapter of the standard will include several exercises, which will be led by tutor and all the participants shall be involved. The performance of this will be the input of the final score of the auditor.

Course Packet Includes:

- Electronic IECQ QC 080000:2017 Ed.4.0 IECQ HSPM International Specification [En] + Local Language Version
- Electronic booklet of workshop material, Inc. RoHS Directive 2011/65/EU, WEEE Directive 2012/19/EU

Notes:
   1) *Course material and agenda are tentative and subject to change.*
   2) *Exercises and Case Studies have been based on real world experiences and examples…*